

COUNCIL BUDGET -2015/16 MONTH 6 REVENUE AND CAPITAL BUDGET MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Corporate Director of Finance
Papers with report	Appendices A - G

HEADLINE INFORMATION

Purpose of report	<p>This report provides the Council's forecast financial position and performance against the 2015/16 revenue budget and capital programme.</p> <p>A net in-year underspend of £734k is projected against 2015/16 General Fund revenue budgets as of September 2015 (Month 6), representing an improvement of £204k against the position previously reported to Cabinet.</p> <p>The latest positions on other funds and the capital programme are detailed within the body of this report.</p>
Putting our Residents First	<p>This report supports the following Council objectives of: <i>Financial Management; Our People; Our Built Environment; Our Natural Environment; Our Heritage and Civic Pride</i></p> <p>Achieving value for money is an important element of the Council's Medium Term Financial Plan.</p>
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Note the forecast budget position for revenue and capital as at September 2015 (Month 6).
2. Note the Treasury Management update as at September 2015 at Appendix E.
3. Continue the delegated authority up until the 17 December 2015 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 22 October 2015 and 19 November 2015 Cabinet meetings, detailed at Appendix F.

4. **Approve the addition of £100k grant funding from the Cabinet Office for Individual Electoral Reform to Democratic Services budgets for 2015/16.**
5. **Approve the addition of £111k grant funding from the Department of Health to Adult Social Care budgets to contribute towards assessments on residents relating to Deprivation of Liberties for 2015/16.**
6. **Approve the addition of £32k grant funding from Transport for London for the Bridge Assessment and Strengthening programme for 2015/16.**
7. **Approve acceptance of Planning Performance Agreement income in respect of the following application:**
 - a) **Union Park, Packet Boat Lane (£28k)**
8. **That Cabinet ratify a delegated special urgency decision taken on 23 October 2015 by the Leader of the Council and Cabinet Member for Finance, Property and Business Services to acquire Packet Boat House, Packet Boat Lane, Uxbridge to supplement affordable housing provision in the Borough, as set out in Appendix G.**

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives, providing Cabinet with an update on performance at outturn against budgets approved by Council on 26 February 2015.
2. Appendix E provides an update to Cabinet on Treasury Management performance during this financial year.
3. Recommendation 4 - The London Borough of Hillingdon has been given this grant to implement the new duty set out in the Electoral Registration and Administration Act 2013. The funding will be used to pay for additional staffing, postage and printing costs as a result of the new processes.
4. Recommendation 5 - The wider consequences of the Supreme Court on the Cheshire West case ruling from March 2014 continue to emerge which has implications for the practice and resources relating to the Deprivation of Liberty matters. The current estimate is that an additional 200 cases will need to be assessed in the current financial year for people in residential and nursing placements. There is also a need for people living in supported living and family homes to be assessed. The Government have provided a one off grant for £111k in 2015-16 and drawdown of this grant is requested to contribute to the costs of the additional assessments.
5. Recommendation 6 - Following a successful bid Transport for London has awarded the Council £32k revenue funding for inspections of 35 highway structures on the borough's principal road network. The inspections identify and record the condition of the structures and provide the data which is used to monitor the deterioration in condition over time.
6. Recommendation 7 - In order to expedite the processing of a major planning applications, gift funding has been offered by developers which if accepted by Cabinet will be utilised to fund dedicated staff to support this.

Alternative options considered

7. There are no other options proposed for consideration.

SUMMARY

REVENUE

8. An underspend on normal operating activities of £284k is projected at Month 6 for General Fund revenue budgets, with management action across all service areas expected to deliver underspends of £1,482k on Directorate Operating Budgets and £1,350k across Corporate Operating Budgets sufficient to contain £2,548k emergent pressures within contingency. This represents a net improvement of £204k on the position reported at Month 5, with emerging underspends due to vacancies and an improved outlook on capital financing off-setting growth in demand for high cost Children's Social Care Placements. Outside normal operating activity, recovery of £450k Icelandic investments, first reported in Month 4, brings the headline underspend to £734k for 2015/16.
9. The 2015/16 revenue budget contains savings of £10,034k, including £127k items brought forward from 2014/15. At Month 6, £4,767k of savings are banked in full, and a further £3,321k on track for delivery in full. The remaining £1,946k is currently reported as 'amber' primarily due to the expected phasing of delivery rather than more fundamental delivery issues.
10. General Fund balances are projected to total £36,174k at 31 March 2016, after allowing for the release of £5,000k to smooth the impact of front-loaded government funding cuts. Current forecasts assume that £500k of as yet uncommitted General Contingency and £654k unallocated Priority Growth will be utilised in full during the current financial year.
11. With the exception of the Collection Fund, there are no material variances on other funds affecting the General Fund position. Within the Collection Fund, there is a potential pressure of £1,125k on Business Rates being off-set by a £2,625k surplus on Council Tax activities. The net £1,500k surplus would be available to support the Council's 2016/17 budget.

CAPITAL

12. As at Month 6 an underspend of £39,065k is reported on the £110,858k General Fund Capital Programme, with £2,886k favourable cost variances and £36,179k slippage on project expenditure. The forecast outturn variance over the life of the 2015/16 to 2019/20 programme is a £2,886k underspend relating partly to completed Primary Schools expansions projects and also on various other schemes.
13. General Fund Capital Receipts of £9,227k are forecast for 2015/16, with total receipts to 2019/20 expected to reach £62,726k, representing a favourable variance of £821k against budget. Slippage of £16,713k in capital receipts originally forecast for 2015/16 is reported with this shortfall expected to be recovered from 2016/17 onwards.
14. Overall, Prudential Borrowing required to support the 2015/16 to 2019/20 capital programme is forecast to be within budget by £2,692k, due to the adverse position of £2,303k reported on 2015/16 Department for Education grant funding off-set by Council resourced scheme cost underspends of £371k and improvements in capital receipts and CIL forecasts totalling £2,321k.

FURTHER INFORMATION

General Fund Revenue Budget

15. An underspend of £284k is reported on normal operating activities at Month 6. This position incorporates a £1,482k net underspend across Directorate Operating Budgets and an underspend of £1,350k across Corporate Operating Budgets, off-set by contingency pressures of £2,548k, primarily relating to Children's Social Care placements and Asylum services. In addition, a £450k favourable exceptional item is reported in relation to recovery of the majority of outstanding Icelandic investments brings the reported underspend across the General Fund to £734k.
16. Within the reported net underspend across the Council there remains a number of risk areas in which management action is in place to contain potential and emergent pressures. These risks are discussed in detail within the service appendices to this report, alongside narrative on the measures being taken to contain cost pressures, including acceleration of savings initiatives where appropriate.
17. The Council's General Fund revenue budget contains £10,034k savings, with £8,088k already banked or on-track for delivery in full at this early stage of the year. The reported position on operating budgets reflects the status of these savings.

Table 1: General Fund Overview

Original Budget £'000	Budget Changes £'000	Service	Month 6		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000
186,213	1,416	Directorate Operating Budgets	187,629	186,146	(1,482)	(1,278)	(204)
8,795	(294)	Corporate Operating Budgets	8,501	7,151	(1,350)	(1,350)	0
12,340	(972)	Development & Risk Contingency	11,368	13,916	2,548	2,548	0
1,604	(150)	Priority Growth	1,454	1,454	0	0	0
208,952	0	Sub-total Normal Activities	208,952	208,667	(284)	(80)	(204)
		Exceptional Items					
		Recovered Icelandic Investment		(450)	(450)	(450)	0
208,952	0	Total Net Expenditure	208,952	208,217	(734)	(530)	(204)
(203,952)	0	Budget Requirement	(203,952)	(203,952)	0	0	0
5,000	0	Net Total	5,000	4,265	(734)	(530)	(204)
(40,439)	0	Balances b/fwd	(40,439)	(40,439)			
(40,439)	0	Balances c/fwd 31 March 2016	(35,439)	(36,174)			

18. The reported exceptional item relates to a further payment received in respect of outstanding Icelandic Investments, enabling release of £450k from the remaining impairment of these investments. 98% of the £15,000k invested with Heritable has now been recovered.

19. At 31 March 2015 General Fund Balances totalled £40,439k, with the budgeted drawdown of £5,000k and the projected £734k surplus the forecast closing balance at 31 March 2016 is projected to total £36,174k. The Council's Medium Term Financial Forecast assumes that balances will remain between £20,000k and £30,000k to manage emergent risks, with sums above that level earmarked for use to smooth the impact of Government funding cuts.

Directorate Operating Budgets (£1,482k underspend, £204k improvement)

20. An overview of the forecast outturn on Directorate Operating Budgets is contained in Table 2, with further detail for each directorate contained within Appendix A to this report. Variances relating to those more volatile areas of activity being managed through Development and Risk Contingency are expanded upon below.

Table 2: Directorate Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 6		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000	
11,133 (1,331)	14 107	Admin.	Expenditure	11,148	10,964	(184)	(178)	(6)
			Income	(1,224)	(1,177)	47	52	5
9,803	122		Sub-Total	9,924	9,797	(137)	(126)	(11)
16,867 (2,583)	(16) 2	Finance	Expenditure	16,851	16,730	(121)	(120)	(1)
			Income	(2,581)	(2,576)	5	28	(23)
14,284	(14)		Sub-Total	14,270	14,154	(116)	(92)	(24)
111,955 (53,324)	(2,659) 353	Residents Services	Expenditure	109,296	108,784	(512)	(538)	26
			Income	(52,971)	(53,124)	(153)	(87)	(66)
58,631	(2,306)		Sub-Total	56,325	55,660	(665)	(625)	(40)
33,407 (8,327)	2,824 (962)	Children & Young People's Service	Expenditure	36,231	39,070	2,839	2,735	104
			Income	(9,290)	(12,505)	(3,215)	(2,988)	(227)
25,079	1,862		Sub-Total	26,941	26,565	(376)	(253)	(123)
105,739 (27,322)	3,328 (1,576)	Adult Social Care	Expenditure	109,067	109,527	461	608	(147)
			Income	(28,898)	(29,547)	(649)	(790)	141
78,417	1,752		Sub-Total	80,169	79,980	(188)	(182)	(6)
186,213	1,416	Total Directorate Operating Budgets		187,393	186,114	(1,482)	(1,278)	(204)

21. An £11k improvement in the Administration budget monitoring position results in an underspend of £137k at Month 6, with the underlying variance mainly due to elected Members no longer being eligible for membership of the Local Government Pension Scheme. As previously reported, shortfalls in income within the group are being managed through underspends on expenditure.

22. Within Finance there is a £24k improvement from month 5 mainly due to anticipated income relating to procurement activity undertaken for external organisations. An underspend of £116k is reported across the group at Month 6, which is primarily driven by staffing variances.

23. An improvement of £40k is reported across Residents Services budgets, with an adverse movement on non-staffing costs within Green Spaces & Culture being off-set by the continued improvement in salaries & income positions across the rest of the group. The overall net underspend of £665k across the group includes £892k of salaries underspends, arising from higher levels of vacant posts during restructuring in a number of areas across the group.

24. A favourable movement of £123k is reported across Children & Young People's Services, which is mainly attributable to an increase in grant funding and lower estimates of agency costs. Within this position £2,966k of compensatory variances on income and expenditure relate to the application of earmarked reserves to support investment in managed services and support for the transition to new staffing structures within the group.

25. The £6k favourable movement in Adult Social Care forecasts this month relate to a number of salaries underspends, mainly in All Age Disabilities being off-set by reductions in income forecasts across the group. The overall underspend of £188k across the group is mostly attributable to underspends on salaries and over recovery of income being netted down by the slippage in the Supported Living Programme within All Age Disabilities.

Progress on Savings

26. The Council's 2015/16 General Fund revenue budget contains £10,034k savings, with £9,907k new items approved by Cabinet and Council in February 2015 and a further £127k brought forward from prior years.

27. At Month 6, £4,767k savings are reported as banked, with a further £3,321k on track for delivery in full during the current financial year. At this early stage in the financial year £1,946k savings are being classed as Amber, primarily due to the expected phasing of delivery. No items are being reported as having serious risks of non-delivery at this stage.

Table 3: Savings Tracker

2015/16 General Fund Savings Programme	Admin. & Finance	Residents Services	Adult Social Care	Children & Young People's Services	Total Savings	
	£'000	£'000	£'000	£'000	£'000	%
B Banked	(415)	(3,166)	(1,151)	(35)	(4,767)	47.5%
G On track for delivery	(928)	(1,182)	(882)	(329)	(3,321)	33.1%
A Potential significant savings shortfall or a significant or risky project which is at an early stage;	(40)	0	(1,284)	(622)	(1,946)	19.4%
R Serious problems in the delivery of the saving	0	0	0	0	0	0.0%
Total 2015/16 Savings	(1,383)	(4,348)	(3,317)	(986)	(10,034)	100.0%

Corporate Operating Budgets (£1,350k underspend, nil change)

28. Corporately managed expenditure includes revenue costs of the Council's Capital Programme, externally set levies and income arising from provision of support services to other funds and ring-fenced budgets.

29. A favourable movement in interest costs increases the in-year underspend reported on the management of the Council's loan book and cash balances to £1,100k, which is attributable to on-going reviews of capital financing options and proactive management of treasury activity.

30. As previously reported, there remains a risk that the use of Real Time Information by the DWP may adversely impact upon funding levels for Housing Benefit, however, this situation is under

review and at present scope exists to contain such a pressure in-year within the wider Subsidy position.

Table 4: Corporate Operating Budgets

Original Budget £'000	Budget Change £'000	Service		Month 6		Variance (+ adv / - fav)		
				Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000
0	0	Interest and Investment Income	Salaries	0	0	0	0	0
9,861	(238)		Non-Sal Exp	9,623	8,523	(1,100)	(1,100)	0
(691)	0		Income	(691)	(691)	0	0	0
9,170	(46)		Sub-Total	8,932	7,832	(1,100)	(1,100)	0
493	0	Levies and Other Corporate Budgets	Salaries	493	493	0	0	0
11,926	(326)		Non-Sal Exp	11,600	11,550	(50)	(50)	0
(12,235)	269		Income	(11,966)	(12,166)	(200)	(200)	0
185	(57)		Sub-Total	128	(122)	(250)	(250)	0
0	0	Housing Benefit Subsidy	Salaries	0	0	0	0	0
151,736	0		Non-Sal Exp	151,736	151,736	0	0	0
(152,296)	0		Income	(152,296)	(152,296)	0	0	0
(560)	0		Sub-Total	(560)	(560)	0	0	0
8,795	(294)	Total Corporate Operating Budgets		8,501	7,151	(1,350)	(1,350)	0

Development & Risk Contingency (£2,548k pressure, nil change)

31. The Council has set aside £11,368k to manage volatile and uncertain elements of budgets within the Development & Risk Contingency, which included £10,368k in relation to specific risk items and £1,000k as General Contingency to manage unforeseen risk items. As expected with such volatile areas, a number of variances are reported, including significant growth in the cost of supporting Looked After Children.

Table 5: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Service	Month 6		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000	
400	0	Fin.	400	300	(100)	(100)	0	
236	(236)	Residents Services	0	0	0	0	0	
1,836	0		1,836	1,836	0	0	0	
2,211	0		2,211	2,204	(7)	(7)	0	
1,272	0	Children and Young People	1,272	2,212	940	940	0	
465	0		465	3,086	2,621	2,621	0	
(117)	0		(117)	(117)	0	0	0	
1,298	0		1,298	1,298	0	0	0	
380	0	Adult Social Care	380	380	0	0	0	
393	0		393	187	(206)	(206)	0	
520	0		520	320	(200)	(200)	0	
129	0		129	129	0	0	0	
250	0	Corp. Items	250	250	0	0	0	
2,067	(736)		1,331	1,331	0	0	0	
1,000	0		1,000	500	(500)	(500)	0	
12,340	(972)	Total Development & Risk Contingency		11,368	13,916	2,548	2,548	0

32. A combination of continuing high numbers of households seeking the Council's assistance in securing accommodation and on-going pressures in relation to supply of temporary accommodation are continuing to result in the call on the Homelessness contingency exceeding the £1,836k set aside in the Council's budget. At present this pressure is being managed from earmarked reserves and will remain subject to close monitoring.

33. There is no movement on Children's Social Care Placements in Month 6, however, this position remains under close review, with management action in place to contain costs while meeting exceptional growing demand in this area.

34. The 2015/16 budget included £1,000k of General Contingency to manage unforeseen cost pressures over and above those specific items included in Development & Risk Contingency. In line with Month 5 assumptions, it is projected that only £500k of this sum will be required, reflecting the outturn position in recent years. There is a potential income pressure arising from partial closure of Uxbridge Town Centre car parks for major refurbishment, which will remain under review and may represent a call on contingency.

Priority Growth

35. The 2015/16 General Fund revenue budget approved by Cabinet and Council in February 2015 set aside £804k of unallocated Priority Growth, in addition to £800k of specific growth monies to support HIP Initiatives. To date £150k has been allocated from Unallocated Priority Growth, to support an increase in support for the First Time Buyer's Initiative. It is expected that Unallocated Growth monies will be applied in full during 2015/16 and not be released into General Balances.

36. The original HIP Initiatives Budget has been supplemented by £430k of uncommitted funds brought forward from 2014/15, providing a balance of £1,230k for investment in the current year. To date approved projects total £93k, leaving £1,137k available for new initiatives.

Table 6: Priority Growth

Original Budget £'000	Budget Changes £'000	Priority Growth	Revised Budget £'000	Month 6 Approved Allocations £'000	Unallocated Balance £'000
800	430	HIP Initiatives Budgets	1,230	93	(1,137)
0	(430)	B/fwd Funds	(430)	(430)	0
804	(150)	Unallocated Priority Growth	654	0	(654)
1,604	(150)	Total Priority Growth	1,454	(337)	(1,791)

Schools Budget, Parking Revenue Account and Collection Fund

37. The latest forecasts on other funds indicate favourable positions at year end and therefore will not adversely impact upon the General Fund.

38. A headline pressure of £2,339k is reported on the Schools Budget at Month 6, an adverse movement of £249k on Month 5 projections due to a review of Looked After Children Placements out of Borough. The residual variance relates to the release of an element of accumulated balances to schools in-year. On the basis of current forecasts, balances of £1,744k will be available at year end to finance further investment in education.

39. A surplus of £169k is forecast on the Parking Revenue Account at Month 6, a £3k improvement on the position at Month 5. This reflects increased income seen since late 2014/15 and significant reductions in expenditure. Given the volatile nature of enforcement and on-street parking income streams, this position will continue to be closely monitored.

40. The Collection Fund is reporting an estimated surplus of £1,500k surplus at Month 6. This position consists of a £2,625k surplus on Council Tax activities as a result of strong collection performance and a £1,125k deficit on Business Rates principally driven by delays in the Valuation Office Agency bringing properties into rating. Any surplus or deficit will be released to the General Fund from 2016/17 and reflected in the Council's MTF.

Housing Revenue Account

41. As at Month 6 an in-year surplus of £197k is projected on the Housing Revenue Account, which represents an adverse movement of £261k, mainly due to the identification of outstanding repairs works and a refreshed forecast on service charge income. Within the overall position, the pressure on income arising from increased Right to Buy sales is being offset by underspends across HRA operations. Unallocated General Balances within the HRA are therefore projected to increase to £32,437k as a result of the projected £197k surplus and £1,663k planned contribution to balances. The current forecast reflects work underway to secure the £2,448k of savings included in the 2015/16 budget, which are reported on track for delivery in full.
42. Within the HRA capital programme, slippage of £14,246k is reported at Month 6 which includes £4,673k on works to stock activity and £9,573k on new build activity. Slippage on new build projects arises from works unlikely to commence during 2015/16.
43. As at Month 6, 72 properties have been sold under Right to Buy arrangements with a total of 200 sales forecast for 2015/16, although there are indications that the pace of sales may be slowing and so this projection remains under review. At 31 August 2015, £36,820k income has been generated through sales since January 2014, with the initial tranche of receipts repayable to DCLG in March 2016 if not utilised.

Future Revenue Implications of Capital Programme

44. Appendix D to this report outlines the forecast outturn on the 2015/16 to 2019/20 capital programme, which highlights deferral of capital receipts and loss of grant income expected to allow a £15,738k reduction in forecast borrowing in 2015/16. On current projections, and allowing for the reduction in grant funding for school provision in 2015/16, an underspend of £2,692k on Prudential Borrowing is expected by 2019/20. The scope to manage the on-going financing costs of this level of additional borrowing within existing capital financing provision through proactive treasury management will remain under review and be reflected in the Council's MTFF as appropriate.

Appendix A – Detailed Group Forecasts (General Fund)

ADMINISTRATION (£137k underspend, £11k improvement)

45. The Administration Group is showing an underspend of £137k at Month 6, an improvement of £11k on the reported position at Month 5. The improvement to the in-year monitoring position is due to slight underspends in the salaries positions within Human Resources and Partnerships & Policy as a result of early implementation of agreed MTF 2016/17 business cases within the services. In addition, there is a slight improvement in the income position as a result of recharges to Section 106 agreements within the Partnerships team. The majority of the overall underspend in the service is largely due to reduced expenditure on Members Allowances as Members are no longer part of the Local Government Pension Scheme, this additional budget is proposed to be removed from 2016/17 budgets.

Table 7: Administration Operating Budgets

Original Budget	Budget Changes	Service	Month 6		Variance (+ adv / - fav)			
			Revised Budget	Forecast Outturn	Variance (As at Month 6)	Variance (As at Month 5)	Movement from Month 5	
£'000	£'000		£'000	£'000	£'000	£'000	£'000	
1,461	0	Democratic Services	Salaries	1,461	1,461	0	0	0
1,841	(69)		Non-Sal Exp	1,772	1,639	(133)	(134)	1
(658)	69		Income	(589)	(547)	42	42	(1)
2,645	0		Sub-Total	2,645	2,553	(92)	(92)	1
2,319	80	Human Resources	Salaries	2,399	2,370	(29)	(26)	(3)
626	(30)		Non-Sal Exp	596	579	(17)	(17)	0
(286)	38		Income	(248)	(232)	16	15	1
2,659	88		Sub-Total	2,747	2,717	(30)	(28)	(2)
1,955	34	Legal Services	Salaries	1,989	1,997	8	8	0
111	0		Non-Sal Exp	111	101	(10)	(9)	0
(341)	0		Income	(341)	(341)	0	0	0
1,725	34		Sub-Total	1,759	1,757	(2)	(1)	(1)
592	0	Partnership and Policy	Salaries	592	598	6	12	(6)
2,228	0		Non-Sal Exp	2,228	2,219	(9)	(12)	3
(46)	0		Income	(46)	(57)	(11)	(5)	(6)
2,774	0		Sub-Total	2,774	2,760	(14)	(5)	(9)
6,327	114		Salaries	6,441	6,427	(15)	(6)	(9)
4,806	(99)		Non-Sal Exp	4,707	4,538	(169)	(172)	3
(1,331)	107		Income	(1,224)	(1,177)	47	52	(5)
9,803	122		Total	9,924	9,787	(137)	(126)	(11)

FINANCE (£116k underspend, £24k improvement)

46. The Finance Group is showing an underspend of £116k at Month 6, an improvement of £24k on the Month 5 position. This further underspend is as a result of improvements to the salaries position within Internal Audit due to a resignation of a Principal Auditor, who will be replaced by a trainee and also within Operational Finance due to revised start dates of the recently recruited Assistant Finance Business Partners. In addition, there is anticipated income from external organisations in relation to procurement activity undertaken on their behalf.

47. The overall underspend position is due to salaries underspends within Operational Finance as a result of the recent restructure, Revenues and Benefits as a result of a high level of vacant posts within the Housing Benefits service and also within Strategic Finance due to a vacant post and maternity leave. These underspends have been offset by a potential shortfall on Court Summons income within Revenues and Benefits and anticipated pressures within Procurement due to buying specialist Legal advice.

Table 8: Finance Operating Budgets

Original Budget	Budget Changes	Service	Month 6		Variance (+ adv / - fav)			
			Revised Budget	Forecast Outturn	Variance (As at Month 6)	Variance (As at Month 5)	Movement from Month 5	
£'000	£'000		£'000	£'000	£'000	£'000	£'000	
487	0	Internal Audit	Salaries	487	500	13	22	(9)
56	0		Non-Sal	56	74	18	14	4
0	0		Exp	0	(10)	(10)	(10)	0
543	0		Income	543	564	21	26	(5)
2,185	(150)	Procurement	Salaries	2,035	2,035	0	0	0
121	(2)		Non-Sal	119	175	56	50	6
(2)	2		Exp	0	(23)	(23)	0	(23)
2,304	(150)		Income	2,153	2,187	34	50	(16)
3,360	(30)	Operational Finance	Salaries	3,330	3,265	(65)	(62)	(3)
679	0		Non-Sal	679	679	0	0	0
(159)	0		Exp	(159)	(159)	0	0	0
3,880	(30)		Income	3,850	3,785	(65)	(62)	(3)
3,868	12	Revenues and Benefits	Salaries	3,880	3,783	(97)	(98)	1
2,285	0		Non-Sal	2,285	2,279	(6)	(6)	0
(2,166)	0		Exp	(2,166)	(2,128)	38	38	0
3,986	12		Income	3,998	3,934	(65)	(66)	1
1,300	154	Strategic Finance	Salaries	1,454	1,414	(40)	(40)	0
2,526	0		Non-Sal	2,526	2,526	0	0	0
(256)	0		Exp	(256)	(256)	0	0	0
3,571	154		Income	3,725	3,684	(41)	(40)	(1)
11,199	(14)	Total	Salaries	11,185	10,997	(188)	(178)	(10)
5,668	(2)		Non-Sal	5,666	5,733	67	58	9
(2,583)	3		Exp	(2,581)	(2,576)	5	28	(23)
14,284	(14)		Income	14,270	14,153	(116)	(92)	(24)

48. A year end drawdown from the Insurance contingency of £300k is projected at Month 6, a nil movement from Month 5. The contingency of £400k provided for Insurance was fully utilised in

2014/15, as costs exceeded the available base budget of £359k. Payments of £850k were made in 2014/15, significantly lower than in previous years of which the £91k over budget was funded by a release from the Insurance Provision. The payments this year are projected to further drop and at this time claims payments are projected to be in the region of £612k.

49. In addition to the improvement in the claim payments position, there has also been a slight reduction in the projected Insurance provision required to be held to cover the Council's liability for open Insurance claims, which further supports the reduction in the draw upon contingency. The provision held at the end of 2014/15, was significantly lower than in previous years as a result of robust challenging of claims by the Insurance team and successful mitigation of a variety of high value claims, which has continued into this year.

50. As such, it is expected that the full contingency will not be required this year. This will continue to be monitored throughout the year, however, any seasonal or exceptional claims could be funded through the General Insurance reserve if necessary.

Table 9: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Development & Risk Contingency	Month 6		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000
400	0	Uninsured Claims	400	300	(100)	(100)	0
400	0	Current Commitments	400	300	(100)	(100)	0

RESIDENTS SERVICES GENERAL FUND (£665k underspend, £40k improvement)

51. Residents Services directorate is showing a projected outturn underspend of £665k at Month 6, excluding pressure areas that have identified contingency provisions.

Table 10: Group Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 6		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000	
13,368	486	Deputy Director Residents Services	Salaries	13,854	13,854	0	0	0
21,204	17		Non-Sal Exp	21,222	21,186	(36)	(36)	0
(10,051)	(30)		Income	(10,081)	(9,887)	194	150	44
24,521	473		Sub-Total	24,994	25,153	159	114	44
1,844	90	Development and Assets	Salaries	1,934	1,934	0	0	0
7,575	348		Non-Sal Exp	7,922	8,517	595	595	0
(2,397)	(9)		Income	(2,406)	(2,406)	0	0	0
7,021	429		Sub-Total	7,214	7,809	595	595	0
803	(324)	Estates and Tenancy Management	Salaries	479	479	0	0	0
1,254	(121)		Non-Sal Exp	1,133	1,133	0	0	0
(3,414)	177		Income	(3,237)	(3,160)	77	93	(16)
(1,357)	(268)		Sub-Total	(1,625)	(1,548)	77	93	(16)
5,050	(46)	Policy, Highways and Community Engagement	Salaries	5,003	4,925	(78)	(50)	(28)
6,004	(11)		Non-Sal Exp	5,992	5,977	(15)	(25)	10
(12,572)	10		Income	(12,562)	(12,832)	(270)	(207)	(63)
(1,519)	(48)		Sub-Total	(1,567)	(1,930)	(363)	(282)	(81)
4,135	0	Planning and Enforcement	Salaries	4,135	3,960	(175)	(157)	(18)
1,626	354		Non-Sal Exp	1,980	1,960	(20)	(20)	0
(2,972)	(320)		Income	(3,292)	(3,635)	(343)	(286)	(57)
2,789	34		Sub-Total	2,823	2,285	(538)	(463)	(75)
12,777	(1,176)	Green Spaces & Culture	Salaries	11,601	11,608	7	7	0
9,229	(1,056)		Non-Sal Exp	8,172	7,939	(233)	(299)	66
(9,819)	127		Income	(9,692)	(9,725)	(33)	(33)	0
12,186	(2,105)		Sub-Total	10,082	9,822	(260)	(325)	66
7,916	(73)	Communication, ICT and Customer Development	Salaries	7,843	7,692	(151)	(119)	(32)
4,241	170		Non-Sal Exp	4,411	4,414	3	3	0
(2,767)	23		Income	(2,744)	(2,744)	0	0	0
9,390	119		Sub-Total	9,509	9,362	(147)	(116)	(32)
5,279	0	Business and Technical Support	Salaries	5,279	4,934	(345)	(373)	29
879	(2)		Non-Sal Exp	878	840	(38)	(38)	0
(3,772)	0		Income	(3,772)	(3,477)	295	270	25
2,386	(2)		Sub-Total	2,384	2,297	(87)	(141)	54
3,537	(1,314)	Policy and Standards - Education, Housing and Public Health	Salaries	2,222	2,072	(150)	(150)	0
5,236	0		Non-Sal Exp	5,236	5,360	124	124	0
(5,559)	375		Income	(5,184)	(5,258)	(74)	(74)	0
3,214	(939)		Sub-Total	2,275	2,174	(101)	(100)	0
54,707	(2,358)	Residents Services	Salaries	52,350	51,458	(892)	(842)	(50)
57,248	(301)		Non-Sal Exp	56,947	57,326	380	304	76
(53,324)	353		Income	(52,971)	(53,124)	(153)	(87)	(66)
58,631	(2,306)		Sub-Total	56,325	55,660	(665)	(625)	(40)

52. The overall variance is a result of staffing underspends across the group and favourable income projections in highways and planning, off-set mainly by pressure on maintenance

budgets in development & assets as well as parking income shortfalls at Cedars and Grainges car parks and in Imported Food sampling.

53. The Council's 2015/16 contingency budget contains provision for areas of expenditure or income within Residents Services for which there is a greater degree of uncertainty. The position against these contingency items is shown in Table 11 below.

54. At Month 6 projected calls on contingency are £7k below provision. The table below shows the breakdown for each contingency item.

Table 11: Development and Risk Contingency

Original Budget	Budget Changes	Development & Risk Contingency	Month 6		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 6)	Variance (As at Month 5)	Movement from Month 5
£'000	£'000		£'000	£'000	£'000	£'000	
236	(236)	Carbon Reduction Commitment	0	0	0	0	0
1,836	0	Impact of welfare reform on homelessness (Current)	1,836	1,836	0	0	0
2,211	0	Waste Disposal Levy (Demand-led Tonnage Increases)	2,211	2,204	(7)	(7)	0
4,047	0	Current Commitments	4,047	4,040	(7)	(7)	0

55. The first half of 2015/16 has seen the numbers of temporary accommodation requirements consistently above the original MTFF forecast. Within this increase, a higher proportion are in high cost Bed & Breakfast placements given the challenges on housing supply.

Table 12: Housing Needs performance data

	2015		
	August	September	October
Homeless Threat, Priority Need & Eligible	92	98	96
Presenting As Homeless	69	50	59
Duty Accepted	28	27	30
Households in Temporary Accommodation	604	585	587
Households in B&B	224	201	207

56. Increases in homelessness caseloads present a rising level of risk within the service, with the most recent data showing 115 cases awaiting a decision and a total of 326 prevention cases ongoing. Despite these continuing challenges to the service, the risk is expected to be contained within the current provision of £1,836k. It is anticipated this can be achieved through a combination of activities.

57. These will include lower than projected spend on Finders' Fee, Find Your Own and other schemes, vacancy management, better than expected performance on voids & arrears and release of earmarked reserves.

58. Key variables in terms of keeping high cost Bed & Breakfast type accommodation to a minimum are the prevention rate and the supply of properties.

59. The increasing pressure on supply and private sector rents means that the level of incentives payable to secure both prevention and Temporary Accommodation properties continues to increase, and is significantly higher than the cost of previous schemes. However, they remain

significantly lower in cost than current Bed and Breakfast provision. The chief constraint continues to be the supply and availability of properties given the increasing difference between HB subsidy and market rents.

60. A contingency of £2,211k has been set aside to fund estimated increases in waste tonnages via the levy and the move to a new compliant rubble and hardcore contract. In June 2015, the council commenced a new dry recycling contract, which is returning a variable net cost per tonne of recyclate collected, as opposed to producing a small income stream in 2014/15, following a change in market conditions.
61. Early indications are showing a decline in the market for commodities within the recyclate collected and a higher than projected level of residual waste in the recycling loads. Projections currently show costs could be up to £155k per annum higher than the £560k initially modelled due to these factors.
62. The contingency for the Carbon Reduction Commitment has been released back to base budgets as approved by October Cabinet.

Deputy Director Residents Services (£159k overspend, £44k adverse movement)

63. There is a reduced projection in Imported Food sampling income based on receipts to end of September of £195k (£45k adverse). This income stream is experiencing continuing volatility following the cessation of green bean testing from 1 July 2015. The service is currently experiencing a sustained reduction in income of between £6k and £10k per week.
64. Following the cessation of the short-term grant funding from the DCLG in support of weekly recycling and food waste collections, it is forecast that the Council will be required to start to draw from reserves during 2015/16 for this activity. The Council has built up an earmarked reserve from the initial funding tranches which it is anticipated will be sufficient to fund the cost of continuing to run the service over the next two financial years.

Development and Assets (£595k overspend, no change)

65. There is a forecast pressure of £395k (no change) due to a high level of reactive maintenance works based on previous years' expenditure, relating to works at the Civic Centre and Borough-wide. There is ongoing work on existing contracts, to enable this pressure to be managed down and ensure only essential works are undertaken.
66. A number of one-off rectification works at the Civic Centre have been identified following compliance testing. After allowing for capital items this is currently forecast at £200k (no change).

Estates and Tenancy Management (£77k overspend, £16k improvement)

67. At Month 6 there is a projected income pressure of £77k on garages income (£16k favourable). The improvement relates to a revised income projection based on the most up to date income schedules received from the service.

Policy, Highways & Community Engagement (£363k underspend, £81k improvement)

68. At Month 6, the service is reporting a staffing underspend of £78k (£28k favourable), and an underspend of £25k (no change) from various non-staffing budgets across the service area. Income projections across the service continue to exceed budget by £260k (£53k favourable) from crossovers and various other income streams.

Planning and Enforcement (£538k underspend, £75k improvement)

69. There are staffing underspends across the service of £175k (£18k favourable), following a revised analysis of agency spend.
70. There is a projected £57k improvement in income projections for the service this month, following revised projections for Mayor CIL Admin fee income (£20k favourable), and Development control income (£37k favourable).

Green Spaces, Sport & Culture (£260k underspend, £66k adverse movement)

71. A revised projection on non-staffing costs within Green Spaces such as equipment maintenance and materials purchases has resulted in an adverse movement of £66k, owing to additional work carried out on tree stumps.
72. There are further underspends across non-staffing budgets and the key items relate to low early indications of spend in Adult Learning on utilities and other supplies plus underspends identified within Greenspaces.

Communications, ICT and Customer Development (£147k underspend, £32k improvement)

73. The service is reporting a salary underspend of £151k at month 6 (£32k favourable) following revised projections across the service.
74. A review into Hillingdon Schools for Learning (HGfL) has led to the decision to cease this service from 1 April 2016. Consequently, the level of commitment from schools to progress project work has dropped significantly with no new proposals now coming forward. This will result in a shortfall in income of £108k for 2015/16. However, any variance at the year end is managed through the HGfL earmarked reserve, which will be able to absorb this projected shortfall in income.

Business and Technical Support (£87k underspend, £54k adverse movement)

75. The off-street parking income at the Cedars and Grainges multi-storey car parks continues to experience pressure relating to the loss of season ticket income at both car parks. The most recent income projection forecasts a pressure of £295k, (£25k adverse). This does not include the projected loss of income of £78k through the reduction of spaces available whilst the refurbishment of the Cedars/Grainges car parks is undertaken, given that there is scope to manage this through unallocated general contingency, subject to the usual approvals.
76. There is a projected underspend of £345k (£29k adverse) relating to vacant posts across the service that are not expected to be filled this year. The projection will be further revised once restructures are completed.
77. There is also a projected underspend on non-staffing costs of £38k (no change) that are not expected to be required further to the vacant posts discussed above.

Policy and Standards - Education, Housing and Public Health (£100k underspend, no change)

78. A number of budget virements have been approved to realign the budgets in the School Improvement service and the Governor Support service, where the delivery model has changed, which accounts for the large movements between months across the individual expenditure headings. The service is reporting no change on the Month 5 projections.

CHILDREN & YOUNG PEOPLE'S SERVICES (£376k underspend, £123k improvement)

Overview of Directorate position

79. The Children and Young People's Service is projecting an underspend of £376k as at Month 6, an improvement of £123k on the Month 5 projections, due to a slight change in the projected cost of salaries, a review of allowances and an increase in the projected income that will be received primarily from grant funding.
80. The salaries Month 6 position shows an underspend of £343k, an improvement of £55k from Month 5, due to ongoing recruitment activity across CYPS. The underspend relates to a high level of vacancies in the Early Intervention Service, where recruitment is underway in both the Key Worker Service and the Targeted Programmes Service, netted down by the additional cost of agency staff across the remainder of Children's Services, whilst the service undertakes a major recruitment campaign to the new structures.
81. The projected variances at Month 6 are summarised in the following table, with more detail provided in the paragraphs below:

Table 13: Group Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 6		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Change from Month 5 £'000	
1,038	176	Safeguarding Children	Salaries	1,213	1,303	90	90	0
1,579	20		Non-Sal Exp	1,599	1,700	102	101	1
(150)	(13)		Income	(163)	(162)	1	1	0
2,467	183		Sub-Total	2,649	2,841	192	192	0
3,545	1,209	Early Intervention Services	Salaries	4,754	4,117	(637)	(630)	(7)
3,631	447		Non-Sal Exp	4,078	3,976	(102)	(106)	4
(707)	(278)		Income	(985)	(1,088)	(103)	(106)	3
6,469	1,378		Sub-Total	7,846	7,005	(841)	(842)	1
2,091	1,993	Looked After Children	Salaries	4,084	4,005	(79)	(31)	(48)
744	(20)		Non-Sal Exp	723	3,340	2,617	2,452	165
(294)	170		Income	(123)	(2,760)	(2,637)	(2,472)	(165)
2,541	2,143		Sub-Total	4,684	4,585	(99)	(51)	(48)
8,352	(813)	Children's Resources	Salaries	7,540	7,822	282	283	(1)
12,428	(187)		Non-Sal Exp	12,241	12,807	566	576	(10)
(7,177)	(842)		Income	(8,019)	(8,495)	(476)	(411)	(65)
13,603	(1,842)		Sub-Total	11,762	12,134	372	448	(76)
15,025	2,565		Salaries	17,590	17,247	(343)	(288)	(55)
18,382	259		Non-Sal Exp	18,645	21,823	3,182	3,023	159
(8,327)	(962)		Income	(9,290)	(12,505)	(3,215)	(2,988)	(227)
25,079	1,862		Total	26,941	26,565	(376)	(253)	(123)

Safeguarding Children (£192k overspend, no change)

82. The service is reporting an overspend of £192k, no change on the Month 5 position. The service pressure relates to an overspend of £90k on staff due to a number of agency staff covering vacant posts and an overspend of £102k on non-staffing which relates to an increase in Child Protection, LSCB and Family Conference delivery costs.

Early Intervention Services (£841k underspend, £1k adverse movement)

83. This service, which now includes the Targeted Programmes service, is reporting an underspend of £841k, an adverse movement of £1k on the Month 5 position. This relates to an underspend of £637k on salaries, which is due to a relatively high number of vacant posts that exist in the new structure, which need to be recruited to, reflecting the impact of implementing the new structures, an underspend of £101k on non-staffing costs, which relates to the cessation of the CfBT (young people's support, information, advice and guidance (YSIAG) services) contract and a surplus of £103k on income, which primarily relates to the receipt of additional grant funding being provided for the programme management of the next phase of the Troubled Families Grant.

Looked After Children (£99k underspend, £48k improvement)

84. The service is reporting an underspend of £99k, an improvement of £48k on the Month 5 projections, due to a slight reduction in projected staffing costs. The underspend reported relates to a £79k underspend on staffing costs due to reduced cost of agency staff, an overspend of £2,617k on non-staffing costs, which primarily relates to the cost of the Skylakes managed service and a surplus of £2,637k on income to reflect a proposed use of earmarked reserves to fund the Skylakes managed service.

Children's Resources (£372k overspend, £76k improvement)

85. The service is reporting an overspend of £372k, an improvement of £76k on the Month 5 projections, on the basis of current allowance payments and the projected receipt of additional grant funding relating to the use of Hillingdon Adopters by other Local Authorities. The overspend reported relates to an overspend of £282k on staffing due to a high level of agency staff being employed prior to instigating a major staff recruitment campaign, which was launched at the beginning of October 2015 and an overspend of £566k on non-staffing costs, due primarily to the cost of allowances, including Section 17 payments, netted down by additional income of £476k, which primarily relates to a proposed use of earmarked reserves to fund the Coram and HCL managed service contract and the cost of agency staff whilst the service continues to seek to recruit permanent staff to the new structure.

Development & Risk Contingency Items

Table 14: Development & Risk Contingency

Original Budget	Budget Changes	Development & Risk Contingency	Month 6		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 6)	Variance (As at Month 5)	Movement from Month 5
£'000	£'000		£'000	£'000	£'000	£'000	£'000
1,272	0	Asylum Funding Shortfall	1,272	2,212	940	940	0
465	0	Social Care Pressures (Children's)	465	3,086	2,621	2,621	0
(117)	0	Early Support Cost Avoidance	(117)	(117)	0	0	0
1,298	0	Potential Shortfall in Social Care & Health Integration Funding	1,298	1,298	0	0	0
2,918	0	Current Commitments	2,918	6,479	3,561	3,561	0

Asylum Service (£940k overspend, no change)

86. This service is projecting a drawdown of £2,212k from the Development and Risk Contingency, £940k above the budget, no change on the Month 5 position. The overspend

reported, relates to a reduction in the Home Office Grant, which was notified in March 2015 and a reduction in the grant funding received, which relates to the change in the age profile of Asylum Seeking children as the growth in the over 18 population is projected to increase at a higher rate than the number of new Asylum Seekers below 18, where the grant is significantly higher (£114 per day for eligible under 16's and £91 per day for eligible 16 to 17 year olds, compared to £150 per week for eligible 18+).

87. There continues to be indications from other Councils that they are still experiencing growth in this provision, especially those with Sea Ports. There are ongoing discussions with the Home Office, who are being asked to consider fully funding the cost of support for Asylum Seeking Children.
88. At present, Hillingdon is not experiencing a significant increase in the number of Asylum Seeking Children, however, Hillingdon is experiencing a growing over 18 population compared to the under 18 population.

Social Care Pressures - Children's Demographics (£2,621k overspend, no change)

89. The service is projecting a drawdown of £3,086k from the Development and Risk Contingency, £2,621k above the budget no change on the Month 5 position. However, the service continues to have a number of high cost placements, including residential placements that have been made to support children with complex needs and those where there is an identified safeguarding risk.
90. Senior Management have implemented a vigorous monitoring and review process to ensure that the correct decisions are being made on the most appropriate placement for an individual child. Decisions are scrutinised and then agreed at a weekly panel meeting, chaired by the Assistant Director of Children's Services, the placement data is then reviewed each month where the main focus is on the higher cost placements. Steps have also been taken to introduce a weekly review of placements to ensure that the most up to date financial position is available.
91. Over the last year, there have been a number of changes across this part of the service, including the extension of the Staying Put legislation, which increases the age range for children up from 18 to 21 to stay in their current foster care placement, a significant move towards the issuing of Special Guardianship Orders and a court ruling requiring connected persons to be paid an allowance equivalent to an In-House Foster Carer. All of these changes have increased the cost of placements. They also remove a potential In House Foster Carer from the system as in most cases the new arrangements restricts them from looking after new children.

Early Support Cost Avoidance (Nil variance, no change)

92. The service is projecting that it will be able to deliver a saving of £117k identified within the Development and Risk Contingency, through a review of the resources required to deliver the new Early Support and Intervention services.

Social Care and Health Integration Fund (Nil variance, no change)

93. The service is projecting a drawdown of £1,298k from the Development and Risk Contingency, in line with the budget, no change on the Month 5 position. This relates to the additional cost of appointing agency staff, whilst the service implements a major recruitment campaign.

ADULT SOCIAL CARE (£188k underspend, £6k improvement)

94. As at Month 6, the Adult Social Care Service is forecasting an underspend of £188k, a favourable movement of £6k from Month 5. Whilst there are forecasts of underspends on salaries and over recovery of income, there remain a number of pressures on non salary expenditure which the service continues to mitigate through robustly management. Within All Age Disabilities, the in year savings anticipated from the delivery of the supported living programme have slipped due to delays in the opening dates of schemes. Within Social Work, pressures remain within the home care market as the block contract providers continue to experience difficulties in delivering additional hours leading to greater use of higher cost spot purchases. Within Early Intervention and Prevention, there are pressures from the slippage in the timetable for the delivery of new models for Learning Disabilities and cost pressures arising from the new agency staff contract.

Table 15: Adult Social Care Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 6		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5	
5,402	2,499	All Age Disabilities	Salaries	7,900	7,197	(703)	(543)	(160)
44,007	497		Non-Sal Exp	44,505	46,272	1,767	1,689	78
(6,852)	(1,584)		Income	(8,436)	(9,229)	(793)	(866)	73
42,557	1,412		Sub-Total	43,969	44,240	271	280	(9)
4,294	7	Social Work	Salaries	4,301	3,999	(301)	(288)	(13)
29,110	(15)		Non-Sal Exp	29,095	29,173	78	138	(60)
(8,267)	8		Income	(8,259)	(8,303)	(45)	(108)	64
25,138	(0)		Sub-Total	25,138	24,869	(267)	(258)	(9)
9,018	(45)	Early Intervention & Prevention	Salaries	8,973	9,089	116	126	(10)
3,370	(130)		Non-Sal Exp	3,240	3,115	(126)	(124)	(2)
(11,826)	0		Income	(11,826)	(11,745)	81	76	5
562	(174)		Sub-Total	388	459	71	78	(7)
2,185	206	Safeguarding Quality & Partnerships	Salaries	2,391	2,333	(58)	(22)	(36)
7,165	28		Non-Sal Exp	7,193	6,966	(227)	(271)	44
(378)	0		Income	(378)	(270)	108	108	0
8,972	234		Sub-Total	9,206	9,029	(177)	(185)	8
294	120	Directorate & Support	Salaries	414	364	(50)	(50)	0
894	161		Non-Sal Exp	1,054	1,019	(35)	(47)	12
0	0		Income	0	0	0	0	0
1,188	281		Sub-Total	1,468	1,383	(85)	(97)	12
21,193	2,787		Salaries	23,979	22,982	(996)	(777)	(219)
84,546	541		Non-Sal Exp	85,088	86,545	1,458	1,385	73
(27,322)	(1,576)		Income	(28,898)	(29,547)	(649)	(790)	141
78,417	1,752		Total	80,169	79,980	(188)	(182)	(6)

95. The Council's 2015/16 Development and Risk Contingency contains provision for areas of expenditure within Adult Social Care for which there is a greater degree of uncertainty. In part this is caused by in year demographic changes in the number of adults requiring care and support for a range of care needs, and Children with Disabilities who transition into Adult Social Care on reaching adulthood as well as increased demand from Children with Special Educational Needs Children who require transport.

There is also a contingency arising from the Winterbourne View Review to cover a small number of adults who are currently in long term secured accommodation run by the NHS and are planned to be moved into community settings and become the responsibility of the Council. Table 16 sets out the forecast spend against the development and risk contingency.

Table 16: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Development & Risk Contingency	Month 6		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000
380	0	Increase in Transitional Children due to Demographic Changes	380	380	0	0	0
129	0	Social Care Pressures (Adult)	129	129	0	0	0
393	0	Winterbourne Pressures	393	187	(206)	(206)	0
520	0	SEN Transport	520	320	(200)	(200)	0
1,422	0	Current Commitments	1,422	1,016	(406)	(406)	0

96. At Month 6 it is anticipated that the contingency for Transitional Children and Adult Pressures are currently forecast to be used in full. These areas are kept under close review and any changes anticipated will be reported as the year progresses.

97. Further work on the transport budget and contingency is being undertaken as part of a review of the provision of transport for Children with Special Educational Need's and disabled adults, is currently forecast to lead to a reduction of £200k against the full contingency. The timing of the implementation of the review of client eligibility has slipped from September to January 2016, which may lead to a reduction in the forecast underspend. The financial impact of this slippage is still under review and any change to the current forecast will be reported when the outcome is known.

98. A review of the Winterbourne View cases has identified that 6 people are likely to transfer in 2015/16 with a part year cost of £187k. The balance of the remaining £206k will be needed in 2016/17 to fund the full year cost of these placements.

All Age Disabilities (AAD) (£271k overspend, £9k improvement)

99. The AAD Service approved restructure plan is now being implemented and a recruitment drive is underway to fill vacant posts in the new service. The staff budget is forecast to underspend by £703k, an increase in underspend of £160k since month 5. This increase is a result of slippage in anticipated start dates of new recruits and is in part offset by reduced recharges to Schools of £70k. This position will continue to be closely monitored.

100. Within the placements budget a pressure of £1,767k is forecast, this has increased by £78k since Month 5. Part of this pressure arises from the slippage in the Supported Living Programme. The movement this month relates to increase demand for Direct Payments. Honeycroft which is providing 16 supported living units is now open but the slippage in the opening of this scheme has contributed to the pressure. Work with providers to deliver other Supported Living schemes such as deregistration of care homes are taking longer than originally planned.

101. The income saving forecast has reduced by £73k due to revision to estimated re-charges to schools.
102. In addition to existing pressures on the placements budgets, the devolution of the Independent Living Fund (ILF) from the DWP to the Council was transferred from 1 July 2015. The fund provided additional resources to 34 clients. All of these clients have now been reassessed in line with the Care Act eligibility requirements and the total additional cost for this year is £612k. The funding delegated to the Council totals £428k for the period July 2015 to March 2016 leaving a pressure of £184k. The funding delegated was net of £90k estimated income from client contributions, actual client contributions is £19k. There are a number of these clients receiving support which may be classified as continuing health care (CHC) and CHC referrals have been made to the CCG and the outcome of the assessments is awaited. If assessed as CHC then funding received from the CCG will help to mitigate this pressure. Any future funding for these clients from April 2016 and beyond has yet to be announced.

Social Work (£267k underspend, £9k improvement)

103. There are a number of vacant posts within the Social Work Service which are currently subject to recruitment. In addition, there are vacancies within the Telecareline staff establishment. The forecast underspend is £301k, a favourable movement of £13k since Month 5.
104. The non-staffing budget is forecast to overspend by £78k a favourable movement of £60k since Month 5. The favourable movement relates to reduce forecast for number of clients receiving Homecare. Whilst the cost pressures from the new homecare contracts that commenced in November 2014 are continuing, these are being offset by robust demand management within the service. Income, mainly from client contributions, is currently forecast to overachieve by £45k.

Early Intervention & Prevention (£71k overspend, £7k improvement)

105. There is a net pressure of £71k with the EI&P Service, a favourable movement of £7k since Month 5.
106. There is a pressure of £116k, a favourable movement of £10k from Month 5, forecast against the staffing budget due to an increase in hourly rates being charged for the use of temporary care staff being provided in council run establishments, by the new provider of agency staff for the Council. A wide ranging review of this contract with the provider is continuing including the need to mitigate the additional costs arising from the increase in hourly rates. Work with the provider has increased the supply of staff so that the needs of the service are now being met. Proactive management action particularly in reducing sickness absence amongst staff continues to reduce this pressure.
107. There is slippage in the project to develop new models of delivery for in house Learning Disability services. It is now anticipated that this project will not be completed until 2016/17 and therefore compensatory in year savings have been identified to make up the shortfall in savings. The identification of the savings has resulted in a forecast underspend of £126k against non-staffing budgets, a favourable movement of £2k since Month 5.
108. There is a pressure on the Income budget of £81k due to a forecast reduction in client contributions.

Safeguarding Quality & Partnerships (£177k underspend, £8k adverse movement)

109. There is an underspend forecast on staff costs of £58k, a favourable movement £36k since Month 5. There is a corresponding adverse movement in non staffing budgets as the costs are now being incurred by CNWL directly and being recharged to LBH which is recorded on a non-staffing account code.
110. The non-staffing budget forecast is for an underspend of £227k, an adverse movement of £44k compared with Month 5 (£37k off-set against staffing movement). The underspend is in part off-set by pressure on the income budget £108k and from reduced costs of placements for residents with no recourse to public funds.

Directorate & Support (£85k underspend, £12k adverse movement)

111. The forecast underspend arises from the estimated spend on the responsibilities for the Care Act being less than originally anticipated, in part with slippage in spend against the Safeguarding Board. This will continue to be closely monitored during the year.
112. The adverse movement against non-staffing expenditure relates to higher costs for external legal advice than previously forecast.

Better Care Fund

113. The Month 6 budget monitoring for the BCF has been undertaken jointly by the partners in accordance with the requirements set out in the S75 for the management of the pooled funds. There is currently a pressure against both the Council and CCG's shares of the pooled funds which relates to the supply of equipment and adaptations to residents. This is a reflection that more people with complex needs are being supported in the community in line with agreed priorities. Both the Council and CCG are working together to look at ways of improving efficiency and effectiveness that will enable the existing equipment budget to go further and potentially reduce the pressure.
114. There is also a pressure on the Care Act burdens from the cost of providing support and Care to Carers as a new responsibility following the implementation of the Care Act. The Council holds a contingency provision to fund pressures relating to the implementation of Care Act responsibilities. Some of this pressure is off-set by underspends on the TeleCareLine service.

Appendix B – Other Funds Schools Budget

Dedicated Schools Grant (£2,339k overspend, £249k adverse movement)

115. The Dedicated Schools Grant is projecting an in year overspend of £2,339k, an adverse movement of £249k on the Month 5 projections, due to a review of Looked After Children Placements out of Borough. The DSG budget is regularly reviewed and amended by the Department for Education (DfE) due to academy conversions and recalculations of two year old and early years funding. A number of variances reported in previous month's will be dealt with as the budget keeps up to date with the latest approved DSG budget provided to Council's by the DfE.
116. The overspend on the DSG, in the main, reflects the planned use of the surplus balance that was carried forward from 2014/15, where additional resources totalling £1,709k were delegated to schools above the actual amount of DSG and £337k has been earmarked to fund the continuation of the two year capacity building initiative. The remaining pressure relates to a projected increase in the cost of special educational need/Education Health and Care Plan placements as the new banded funding rates are starting to be applied and an increase in the cost of Looked After Children placements out of Borough. The following Table summarises the Total DSG income and expenditure for 2015/16.

Table 17: DSG Income and Expenditure

Original Budget	Budget Changes	Funding Block	Month 6		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 6)	Variance (As at Month 5)	Change from Month 5
£'000	£'000		£'000	£'000	£'000	£'000	£'000
(145,373)	8,406	Dedicated Schools Grant Income	(136,967)	(136,967)	0	0	0
113,606	(10,817)	Delegated to Schools	102,789	104,337	1,548	1,548	0
4,581	(137)	Early Years	4,444	4,731	287	291	(4)
3,604	(148)	Centrally Retained	3,457	3,870	414	218	196
23,582	2,696	Special Needs	26,278	26,368	90	34	56
0	0	Total Schools Budget	0	2,339	2,339	2,091	249
0	0	Balance Brought Forward 1 April 2014	(4,083)	(4,083)			
0	0	Balance Carried Forward 31 March 2015	(4,083)	(1,744)			

Dedicated Schools Grant Income (nil variance, no change)

117. The Department for Education (DfE) have confirmed that the DSG has been adjusted and increased by £456k following a reconciliation by the DfE of the funding provided for 3 and 4 year olds, where the pupil numbers have increased compared to the estimates used. As a consequence of this, the budgets have been realigned across the Funding Blocks. Further adjustments will be required to account for the conversion of the Hillingdon Tuition Centre (Pupil Referral Unit), which converted to academy status on 1 September 2015.

Delegated to Schools (£1,548k overspend, no change)

118. The overspend of £1,548k is due to Schools Forum agreeing to utilise part of the surplus balance carried forward from 2014/15 by delegating more resources to schools than were provided in the DSG budget provided.

Early Years (£287k overspend, £4k improvement)

119. The Early Years funding block is projecting an overspend of £287k, an improvement of £4k on the Month 5 position. The overspend is primarily due to Schools Forum allocating £337k of DSG funds above the base budget to fund the continuation of the 2 year old capacity building initiative.

Centrally Retained (£414k overspend, £196k adverse)

120. The centrally retained budgets are projecting an overspend of £414k, an adverse movement of £196k on the Month 5 position. £244k of the overspend is due to the cost of the three new Basic Need Academy school set up costs and diseconomies of scale funding, including Lake Farm and John Locke, which opened in September 2014 and St Martin's, which opened in September 2015. The increased costs of support services in line with the 2014/15 outturn figures, which will be charged to the DSG is contributing £150k to the overspend. The adverse movement on the Month 5 position is due to an increase in the projected spend on admissions and procurement support services to schools.

Special Needs (£90k overspend, £56k adverse)

121. The Special Needs budgets are projecting an overspend of £90k, an adverse movement of £56k on the Month 5 position. The overspend is due primarily to an increase in the number of non-statemented pupils being placed in residential placements, though this is off-set by an underspend in salary budgets following the recent restructure. The SEN position could change once the review of the banding of children in special schools has been completed. Early indications suggest that the top-up funding provided will increase. It is worth noting that there is a significant movement in the cost of Independent School placements, which is projected to be £484k lower than that incurred in 2014/15.

School Academy Conversions

122. The Academies Act 2010, allows schools to convert to academy status and by doing so will receive funding directly from the Education Funding Agency (EFA). Schools can convert at any point in the year, once they have converted, a number of adjustments will be required to realign the DSG Income budget and the amount delegated to schools. The DfE maintain a register online, indicating which schools are proposing to convert. For Hillingdon, Chantry Special School (renamed the Young Peoples Academy) converted on 1 April 2015 and the Hillingdon Tuition Centre converted on 1 September 2015 (this was delayed by one month).

Year End Balances

123. The DSG is allowed to carry forward any in year over or underspends. At the end of the 2014/15 financial year, the DSG had a surplus balance of £4,083k. It should be noted that where the DSG is expected to underspend, it is anticipated that this will be factored into the total DSG available for delegation in the following year. At its meeting on 15 January 2015, Schools Forum agreed to include £1,709k of this surplus within the Schools Delegated Budget for 2015/16, additionally they agreed to set aside £337k for two year old capacity funding as an earmarked reserve for the two year old free entitlement offer in 2015/16. Based on the projected outturn position reported in the table above, the projected year end balance will reduce to £1,992k.

Parking Revenue Account (£169k in year surplus, £3k improvement)

124. The Parking Revenue Account is established to govern the use of income from Penalty Charges Notices (PCNs), together with other on-street parking income streams, in accordance with Section 55 of the Road Traffic Regulation Act 1984.

Table 18: Parking Revenue Account

Original Budget £'000	Budget Changes £'000	Service	Month 6		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000
(4,076)	0	Income	(4,076)	(4,028)	48	51	(3)
4,076	0	Expenditure	4,076	3,859	(217)	(217)	0
0	0	In-year (Surplus) / Deficit	0	(169)	(169)	(166)	(3)
		Unallocated Balances b/fwd			0	0	0
0	0	Unallocated Balances C/fwd	0	(169)	(169)	(166)	(3)

125. An in-year surplus of £169k is forecast for the 2015/16 financial year. There is a total shortfall of income of £48k (£3k favourable). The favourable movement relates to a revised projection for Pay & Display income.

126. The income pressure is off-set by compensating savings totalling £217k (no change). The favourable position is a result of a review of recharges to the PRA and a decrease in the cost of levies.

Collection Fund (£1,500k surplus, £62k improvement)

127. The collection of local taxes is managed through the Council's Collection Fund in order to avoid short-term volatility in income impacting on provision of services. Sums quoted related to the Council's own share of income and disregard monies collected on behalf of the Greater London Authority and Central Government.
128. The overall outlook for the fund is positive, with a surplus of £1,500k anticipated at this stage of the year arising from a £2,625k surplus on Council Tax and £1,125k deficit on Business Rates. Any surplus or deficit will be released to the General Fund from 2016/17 and reflected in the Council's Medium Term Financial Forecast. The £62k improvement from Month 5 is as a result of previously reported continuing trends within the year.

Table 19: Collection Fund

Original Budget £'000	Budget Changes £'000	Service	Month 6		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 6) £'000	Variance (As at Month 5) £'000	Movement from Month 5 £'000	
(115,652)	0	Council Tax	Gross Income	(115,652)	(116,841)	(1,189)	(1,157)	(32)
14,153	0		Council Tax Support	14,153	13,699	(454)	(424)	(30)
(2,697)	0		B/fwd Surplus	(2,697)	(3,679)	(982)	(982)	0
(104,196)	0		Sub-Total	(104,196)	(106,821)	(2,625)	(2,563)	(62)
(111,480)	0	Business Rates	Gross Income	(111,480)	(109,432)	2,048	2,048	0
(860)	0		Section 31 Grants	(860)	(836)	24	24	0
60,287	0		Less: Tariff	60,287	60,287	0	0	0
4,598	0		Less: Levy	4,598	3,561	(1,037)	(1,037)	0
500	0		B/fwd Deficit	500	590	90	90	0
(46,955)	0		Sub-Total	(46,955)	(45,830)	1,125	1,125	0
(151,151)	0	Total Collection Fund	(151,151)	(152,589)	(1,500)	(1,438)	(62)	

129. As a result of strong performance on collection to September 2015 and resulting reduction in provision for doubtful debts, a £1,189k overachievement of income is projected on Council Tax income at Month 6. In addition, a reduction in eligibility for the Council Tax Reduction Scheme has been seen since approval of the taxbase in January 2015, accounting for a further favourable variance of £454k in 2015/16. Taking account of the £982k surplus brought forward from 2014/15, £2,625k is therefore expected to be available for release to the General Fund in future years.
130. Primarily as a result of continuing delays in bringing Heathrow Terminal 2 back into the rating list since its opening in June 2014, a deficit of £2,048k continues to be reported on the Council's 30% share of Business Rates income. The corresponding reduction in the levy on growth, alongside minor variances on Section 31 grant income and the brought forward deficit, reduces the ultimate impact on the General Fund to £1,125k. It is expected that this position will improve as the full value of new hereditaments are reflected in the rating list, although there has been no change in the situation over the previous months.

Appendix C – Housing Revenue Account (£197k surplus, £261k adverse movement)

131. The Housing Revenue Account (HRA) forecast is for an outturn surplus of £197k, an adverse movement of £261k compared to Month 5. Table 20 below shows the key variances by function:

Table 20: Housing Revenue Account

Original Budget £'000	Service	Month 6		Variance (+ adv / - fav)		
		Revised Budget	Forecast Outturn	Variance (As at Month 6)	Variance (As at Month 5)	Change from Month 5
		£'000	£'000	£'000	£'000	£'000
(57,573)	Rent Income	(57,573)	(57,180)	393	393	0
(5,346)	Other Income	(5,346)	(5,346)	0	(40)	40
(62,919)	Net Income	(62,919)	(62,526)	393	353	40
10,806	Housing Management	10,806	10,960	154	117	37
5,320	Tenant Services	5,320	4,961	(359)	(336)	(23)
5,078	Repairs	5,078	4,835	(243)	(286)	43
3,477	Planned Maintenance	3,477	3,335	(142)	(306)	164
19,810	Contribution to Works to Stock	19,810	19,810	0	0	0
15,212	Interest & Investment Income	15,212	15,212	0	0	0
1,553	Development & Risk Contingency	1,553	1,553	0	0	0
61,256	Operating Costs	61,256	60,666	(590)	(811)	221
(1,663)	(Surplus) / Deficit	(1,663)	(1,860)	(197)	(458)	261
(30,577)	General Balance 1 April 2015	(30,577)	(30,577)		0	0
(32,240)	General Balance 31 March 2016	(32,240)	(32,437)	(197)	(458)	261

Income (£393k pressure, £40k adverse movement)

132. Rental income is unadjusted from the Month 5 position. The number of Right-to-Buy (RTB) applications has averaged 14 per month for the period from April 2012 to December 2014. However, for the period from January to September 2015 the number of RTB applications has averaged 27 per month, a significant increase in activity.

133. The current estimate for sales is 200 for the year based on the high level of applications and also current live applications which total 261. However actual sales have been lower than anticipated with only 72 sales to September (equates to 144 sales for a full year). Sales will be monitored over the next month and further analysis undertaken to determine if a revision to the projected RTB sales is required. The graph below shows the RTB sales per month since April 2012:

134. There is an adverse movement of £40k on service charge income based on actuals received to date and projected forward.

Expenditure (£590k underspend, £221k adverse movement)

135. The Planned Works team which manages the planned and capital works programme for the HRA is projecting a £325k underachievement of capitalised fee income, as a result of restructuring of this team, no change compared to Month 5.

136. RTB administration income is forecast to exceed the income target by £171k, reflecting the higher sales forecast described above, no change compared to Month 5.

137. There is an adverse movement of £37k in the housing management forecast compared to Month 5 due to staffing changes within the service teams, including long-term sickness cover required within the rent arrears team.

138. Legal and consultancy costs arising from the contract dispute regarding Triscott House are projected to be £402k. Due to the uncertainty over the scale and timing of the costs and of any cost recovery, these costs are being covered from the general contingency of £873k.

139. For tenant services, there is a projected underspend of £359k, relating to the impact of staff turnover and posts being held vacant pending further restructuring, an improvement of £23k compared to Month 5.

140. The repairs budget is currently showing a forecast £243k underspend, an adverse movement of £43k compared to Month 5. However, the underspend excludes the projected cost of the Mears repairs management team of £358k, which is covered by the repairs element of the Development & Risk Contingency. There are also continuing costs from remedial works at Triscott House (estimated at an additional £194k this financial year within the planned maintenance budget), and it is anticipated that these costs will also be met by the repairs contingency. The repairs contingency is available to cover one-off costs within the year and totals £680k.

141. There is a forecast underspend on gas servicing within the planned maintenance budget of £142k, an adverse movement of £164k compared to Month 5. The adverse movement relates to the results of a survey which identified lifts which require repairing prior to the commencement of capital works being tendered and procured at a later date.

Savings

142. The original budget contained savings of £2,448k as shown in Table 2 below:

Table 21: HRA Savings 2015/16

2015/16 HRA Savings Programme	Housing Management	Repairs	Planned Maintenance	Planned & Repairs	Total Savings	
	£'000	£'000	£'000	£'000	£'000	%
B Banked	0	0	(675)	(1,000)	(1,675)	68.42%
G On track for delivery	(650)	(123)	0	0	(773)	31.58%
A Potential significant savings shortfall or a significant or risky project which is at an early stage	0	0	0	0	0	0.00%
R Serious problems in the delivery of the saving	0	0	0	0	0	0.00%
Total 2015/16 Savings	(650)	(123)	(675)	(1,000)	(2,448)	100.00%

143. The restructure of the housing service is still being completed but the required 2015/16 savings have been identified and will be realised. The asset management and tenancy services teams are implementing reorganisations with further significant savings expected to materialise through this process.
144. The responsive maintenance saving of £123k is still on target to be achieved.
145. The £675k of planned maintenance savings have been allocated to budget headings and have been delivered.
146. The additional £1,000k expected to be realised from the planned maintenance budget has also been allocated to budget headings and built into the forecasts, with a large proportion of the savings being funded from the cyclical decorations budget, as well as from the insulation budget.

HRA Capital

147. The forecast outturn on the HRA capital programme is set out in Table 22 below:

Table 22 - HRA Capital Expenditure

	Revised Budget 2015/16 £000	Forecast 2015/16 £000	Cost Variance Forecast vs Budget £000	Project Re-phasing £000	Total Project Budget 2015-2020 £000	Total Project Forecast 2015-2020 £000	Total Project Variance £000	Change from Month 5 £000
Dwelling Components	7,750	4,086	(396)	(3,268)	34,355	33,959	(396)	(294)
Estates / Blocks	2,643	1,567	(410)	(666)	10,117	9,703	(414)	(248)
Welfare	2,600	1,988		(612)	9,500	9,500		
Other Projects	524	397		(127)	524	524		
Contingency	2,000	2,000		-	10,000	10,000	-	-
Total Works to Stock	15,517	10,038	(806)	(4,673)	64,496	63,686	(810)	(542)
Purchase & Repair	4,267	4,267			11,566	11,566		
New Build - General Needs	2,750	5,927		3,177	31,252	31,011	(241)	810
New Build - RSL					5,400	5,400		
Supported Housing	9,104	872		(8,232)	39,737	39,978	241	(810)
Land Appropriations	8,026	3,508		(4,518)	8,026	8,026		
Total Major Projects	24,147	14,574		(9,573)	95,981	95,981	0	0
Former New Build Schemes	97	995	898		97	995	898	
Total	39,761	25,607	92	(14,246)	160,574	160,662	88	(542)
Change from Month 5		2,169	(244)	2,413				

Works to Stock

148. The Works to Stock programme has a forecast phasing underspend of £4,673k, as a number of schemes will not be implemented this financial year.

- a. Dwelling Component Renewal - the forecast underspend of £3,664k is partly due to the kitchens and bathrooms programme being under review (£1,400k slippage). There are also projected underspends on roofing projects, double glazing installation, boilers and structural projects.
- b. Estates and Block Renewal - the forecast underspend of £666k is due mainly to the time required to tender and carry out leaseholder consultation on lift works (£500k slippage into 2016/17), and also includes £166k relating to reactive roads and highways maintenance where the budget is due to be transferred to revenue planned maintenance.
- c. Welfare - the sheltered remodelling works programme of £1,000k will slip into 2016/17 to allow time for a detailed programme to be prepared, however it is

currently being anticipated that spend on major adaptations to HRA properties this financial year could exceed the budget of £1,500k by as much as £370k, based on spend to date, commitments and the clearance of a backlog of adaptations approved in prior years.

- d. Other Projects - an amount of £127k is forecast as rephasing representing the uncommitted budget for further housing fleet vehicle purchases which may be required in the future but are not anticipated this financial year.

149. Land Appropriations - the current year forecast is for re-phasing of £4,518k as not all sites are likely to be appropriated for supported housing this year. Appropriation of the Acol Crescent site has now been slipped into 2016/17, as it is unlikely that any development of the site will commence this financial year. Planning discussions regarding the site are still taking place.

Major Projects

150. Purchase and Repair Programme - There have been nine purchases in 2015/16 at a total cost of £1,943k. There are eight other potential buy back properties that have been valued and are at different stages of the acquisition process.

151. Council New Build General Needs Housing - external consultants are reviewing the feasibility of potential developments. Options are being considered on numerous sites following a feasibility review by external consultants.

152. Approval has been given to the acquisition of one site containing 41 units, currently being developed by Paradigm Housing. The net approved cost is £5,927k, partly funded by the application of the Trickle Transfer Funding and also by utilising RTB receipts, and the development will be completed in November 2015.

153. Acquisition of this development will require the re-phasing forward of the New Build General Needs Stock budget of £31,252k between financial years.

154. Supported Housing Programme - Approval for two sites has been given, with external cost and design consultants appointed. Design changes required on one of the sites in order to successfully obtain planning (including the removal of the top floor of the design and creation of a basement floor instead), are expected to cost approximately £300k. These increased costs are included within the forecast for Supported Housing however it is anticipated these can be managed from within the overall Major Projects budget.

155. The other identified sites remain under consideration. These timescales involved for delivery require a forecast re-phasing of £8,232k.

156. The forecast overspend of £898k on former New Build schemes relates to contractual issues around the Triscott House development which have yet to be resolved. The dispute is going through arbitration which is a lengthy process and the outcome remains uncertain.

HRA Capital Receipts

157. There have been 72 RTB sales of Council dwellings as at end of September 2015 for a total sales value of £8.27 million, out of a total forecast of 200 sales for the year, resulting in projected gross receipts of £23.2 million. Up to the end of Quarter 2 of 2015/16 there have been £36,820k retained RTB receipts to be used for allowable debt purposes and one for one housing replacement of which £57k has been applied as capital financing. The first deadline is at the end of this financial year and provisionally requires £2,595k to be spent by March 2016.

158. The use of retained RTB receipts are limited by the regulations to the agreement to a maximum 30% of the cost of replacement housing although regulations also allow 50% of the cost of purchase and repair (buyback) expenditure to be financed from retained receipts, however this is capped at 6.5% of the total level of receipts in that quarter. Therefore in order to utilise the £2,595k retained receipts a minimum of £8,560k is required to be spent on one for one replacement by the end of this financial year, which will be met by the application of receipts to buyback properties and the Paradigm Housing development described above. However, full utilisation of all receipts available up to 2018/19 will require further sustained delivery of the remainder of the new build major projects programme.

Appendix D - GENERAL FUND CAPITAL PROGRAMME

159. As at Month 6 an underspend of £39,065k is reported on the £110,858k General Fund Capital Programme, with £2,886k favourable cost variances and £36,179k slippage on project expenditure. The forecast outturn variance over the life of the 2015/16 to 2019/20 programme is £2,886k underspend relating partly to completed Primary Schools expansions projects and also on various other schemes.
160. General Fund Capital Receipts of £9,227k are forecast for 2015/16, with total receipts to 2019/20 expected to reach £62,726k, representing a favourable variance of £821k against budget. Slippage of £16,713k in capital receipts originally forecast for 2015/16 is reported with this shortfall expected to be recovered from 2016/17 onwards.
161. Overall, Prudential Borrowing required to support the 2015/16 to 2019/20 capital programme is forecast to be within budget by £2,692k, due to the adverse position of £2,303k reported on 2015/16 Department for Education grant funding offset by Council resourced scheme cost underspends of £2,674k and improvements in capital receipts and CIL forecasts totalling £2,321.

Capital Programme Overview

162. Table 24 below sets out the latest forecast outturn on General Fund capital projects, with project level detail contained in the attached tables. Forecasts for future years include capital projects and programmes of work approved by Cabinet and Council in February 2015.

Table 24: General Fund Capital Programme Summary

	Revised Budget 2015/16	Forecast 2015/16	Cost Variance Forecast vs Budget	Project Re-phasing	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance	Movement from Month 5
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Schools Programme	41,993	36,403	(1,921)	(3,669)	152,677	150,756	(1,921)	(785)
Main Programme	25,770	13,071	(693)	(12,006)	40,175	39,482	(693)	(31)
Programme of Works	24,535	18,164	(362)	(6,009)	74,322	73,960	(362)	-
Future Projects	17,785	3,380	90	(14,495)	67,642	67,732	90	-
Total Main Programme	110,083	71,018	(2,886)	(36,179)	334,816	331,930	(2,886)	(816)
General Contingency	775	775			6,775	6,775	-	-
Provision for Additional Schools Funding	-	-			7,022	7,022	-	-
Total Capital Programme	110,858	71,793	(2,886)	(36,179)	348,613	345,727	(2,886)	(816)
Movement from Month 5	535	(6,261)	(816)	(5,980)	356	(460)	(816)	

163. The total capital programme budget has increased by £356k due mainly to further schools contributions to the devolved formula capital and schools conditions programmes. This is partly offset by an adjustment to the capital and revenue allocation of the Hayes Town Centre project to reflect the revised profiling of the project although the total budget remains unchanged.

164. The Schools Programme reports a cost underspend of £1,921k which represents a favourable movement of £785k from the previous month. This is mainly due to further savings on completed schemes within the Primary Schools expansions (phase 2) and new build programmes (phase 3). The main programme contains sufficient overall budget provision for this year for various schemes in the programme to be delivered with a forecast £693k underspend, inclusive of minor cost pressures of £37k on completion of the Central Library Refurbishment and other residual costs totalling £48k on several prior year schemes.
165. The underspend of £362k on Programme of Works is around Private Sector Renewal Grants where elements of the budget remain unallocated and this includes £212k previously assumed grant funding that will not be received resulting in a grant financed underspend.
166. Within Future Projects the forecast overspend is on the Ruislip Lido Boat House replacement scheme where initial cost estimates are around £90k greater than the approved budget as it is now planned to replace the building to a similar size as the original site, rather than on a smaller footprint on which the original budget was based.
167. Slippage of £36,179k is reported across the capital programme as set out in the Annex to this report. This is a further movement of £5,980k from last month on various projects and programmes including Highways and Schools. Currently unallocated budgets such as Environmental and Recreational Initiatives and Capital Priority Growth are projected as re-phasing for future schemes that are anticipated for implementation next year.
168. The long leasehold interest in Yiewsley Library has been purchased at auction for £675k and this has been funded from General Contingency. There remain £6,775k unallocated funds within the 2015/16 - 2019/20 programme. It is anticipated that the remaining £7,022k provision for additional school expansions will be required in full to manage growing demand for schools places within the borough.
169. Further details on the financial performance of the Schools Programme and the Urgent School Building Condition programme of works are provided in the Schools Cabinet Update Report.

Capital Financing - General Fund

170. Table 25 below outlines the latest financing projections for the capital programme, with a favourable medium term variance of £2,692k reported on Prudential Borrowing, due to scheme cost underspends and increase in capital receipts forecast largely offset by a shortfall in grant income for the 2015/16 Schools Programme.

Table 25: General Fund Capital Programme Summary

	Revised Budget 2015/16 £'000	Forecast 2015/16 £'000	Variance £'000	Total Financing Budget 2015-2020 £'000	Total Financing Forecast 2015-2020 £'000	Total Variance £'000	Movement from Month 5 £'000
Council Resource Requirement	81,157	48,206	(32,951)	211,802	211,431	(371)	(816)
Financed by							
Capital Receipts	25,940	9,227	(16,713)	61,905	62,726	821	261
CIL	2,500	2,000	(500)	20,000	21,500	1,500	1,500
Prudential Borrowing	52,717	36,979	(15,738)	129,897	127,205	(2,692)	(2,577)
Total Council Resources	81,157	48,206	(32,951)	211,802	211,431	(371)	(816)
Grants & Contributions	29,701	23,587	(6,114)	136,811	134,296	(2,515)	(0)
Total Programme	110,858	71,793	(39,065)	348,613	345,727	(2,886)	(816)

171. A further £1,039k General Fund capital receipts were received in September. Total receipts achieved for the year amount to £5,008k and the forecast is £9,227k for 2015/16. There is risk in the timing of receipts which is reflected in the adverse phasing variance of £16,713k in this financial year, however, over the life of the programme there is a favourable variance of £821k. This is due mainly to an increase in the General Fund share of forecast Right to Buy receipts over the original budget and improvements in valuations over original estimates for various sites.

172. However, there is significant risk around the value of a major sale which is likely to go to Land Tribunal and the outcome is highly uncertain. The estimated shortfall on this is £10,000k however it is assumed in the forecast this will be offset by future disposal sites that can potentially be added to the programme over the next five years.

173. A total of £89k Community Infrastructure Levy (CIL) receipts have been received by the Council to the end of September 2015, which represents a small movement of £8k since Month 5 however a large receipt for a major retail development is expected shortly which will significantly contribute towards reaching the £2,000k forecast in the current financial year. The forecast has improved by £1,500k over the medium term as it is expected that there will be increased residential development over the next five years.

174. Spend to date on eligible activity exceeds the £89k receipts to date, with spend on Highways investment and community assets through the Chrysalis Programme meeting the criteria for application of CIL monies. Budgeted expenditure across these projects totals £7,932k for 2015/16, with scope to apply funds in support of schools, libraries and other major community investment in the event of substantial slippage in these areas.

175. On grants there is an adverse variance of £2,515k which is mainly due to the shortfall of £2,303k in actual Basic Needs and Capital Maintenance grant allocations for 2015/16 announced by the Department for Education since the budget was approved in February. This grant funding was allocated to the Schools Expansions programme and consequently results in a potential increase in prudential borrowing this year to meet the shortfall. The position around grant funding for future years of the Schools programme is under review.

APPENDIX 1a - Schools Programme

Prior Year Cost	Project	2015/16 Revised Budget	2015/16 Forecast	2015/16 Cost Variance	Project Re-phasing to future years	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance 2015-2020	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Schools Expansion Programme										
127,228	Primary Schools Expansions	14,960	10,341	(1,921)	(2,698)	15,095	13,174	(1,921)	11,026	715	1,432
0	New Primary Schools Expansions	1,710	300	0	(1,410)	13,500	13,500	0	5,246	8,254	0
84	Secondary Schools Expansions	2,604	300	0	(2,304)	76,816	76,816	0	18,399	56,854	1,563
1,207	Secondary Schools New Build	22,500	25,254	0	2,754	47,047	47,047	0	37,698	9,349	0
0	Hearing Impaired Resource Base (Vyners)	219	208	0	(11)	219	219	0	219	0	0
128,519	Total Schools Programme	41,993	36,403	(1,921)	(3,669)	152,677	150,756	(1,921)	72,588	75,172	2,995

APPENDIX 1b - Main Programme

Prior Year Cost	Project	2015/16 Revised Budget	2015/16 Forecast	2015/16 Cost Variance	Project Re-phasing to future years	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance 2015-2020	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Main Programme										
3,899	Environmental Assets	556	359	(197)	0	556	359	(197)	359	0	0
5,196	Purchase of Vehicles	2,545	473	0	(2,072)	2,545	2,545	0	2,545	0	0
0	Natural England Fencing & Gating	30	30	0	0	30	30	0	0	30	0
32,198	Hillingdon Sports & Leisure Centre	862	100	0	(762)	862	862	0	862	0	0
285	Sport & Cultural Projects	629	594	0	(35)	629	629	0	353	0	276
237	Yiewsley Health Centre	4,302	0	0	(4,302)	8,233	8,233	0	8,233	0	0
813	Eascote House Buildings and Gardens	434	434	0	0	434	434	0	0	0	434
158	ICT Infrastructure	1,042	822	0	(220)	1,042	1,042	0	1,042	0	0
1,089	Harlington Road Depot Refurbishment	263	263	0	0	263	263	0	263	0	0
0	Uxbridge Cemetery Gatehouse & Chapel	1,000	200	0	(800)	1,000	1,000	0	1,000	0	0
0	Social Care Investment	580	0	(580)	0	2,900	2,320	(580)	0	2,320	0
255	Hayes Town Centre Improvements	2,314	2,160	0	(154)	4,703	4,703	0	334	4,139	230
25	Inspiring Shopfronts	560	147	0	(413)	1,553	1,553	0	1,553	0	0
0	Gateway Hillingdon	606	150	0	(456)	3,378	3,378	0	3,378	0	0
45	Whiteheath Farm Refurbishment	265	100	0	(165)	265	265	0	265	0	0
326	Grounds Maintenance	677	677	0	0	677	677	0	677	0	0
128	West Drayton Cemetery & Resurfacing	503	300	0	(203)	503	503	0	503	0	0
192	Kings College Pavilion Running Track	38	38	0	0	38	38	0	0	0	38
0	Telecare Equipment	600	300	0	(300)	600	600	0	300	300	0
152	CCTV Programme	335	335	0	0	335	335	0	258	0	77
1	Youth Centres Kitchen Upgrades	142	142	0	0	142	142	0	112	0	30
9,488	Central Library Refurbishment	0	37	37	0	0	37	37	37	0	0
0	Yiewsley Library Purchase	675	675	0	0	675	675	0	675	0	0
609	Infant Free School Meals	1,193	1,193	0	0	1,193	1,193	0	477	715	1
0	Youth Centre Project	1,400	300	0	(1,100)	2,400	2,400	0	2,374	26	0
0	Cedars & Granges Car Park Improvements	3,075	2,998	0	(77)	3,075	3,075	0	2,875	0	200
0	Dementia Centre	1,000	53	0	(947)	2,000	2,000	0	1,947	53	0
25,117	Major Projects Completing in 2015/16	144	191	47	0	144	191	47	108	84	0
80,214	Total Main Programme	25,770	13,071	(693)	(12,006)	40,175	39,482	(693)	30,530	7,667	1,286

APPENDIX 1c - Programme of Works

Prior Year Cost	Project	2015/16 Revised Budget	2015/16 Forecast	2015/16 Cost Variance	Project Re-phasing to future years	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance 2015-2020	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Programme of Works										
N/A	Leaders Initiative	536	304	0	(232)	1,336	1,336	0	1,336	0	0
N/A	Chrysallis Programme	1,896	1,496	0	(400)	5,896	5,896	0	5,672	0	224
N/A	Civic Centre Works Programme	1,300	1,000	0	(300)	2,300	2,300	0	2,300	0	0
N/A	Formula Devolved Capital to Schools	1,387	1,387	0	0	3,099	3,099	0	0	2,597	502
N/A	Highways Localities Programme	236	236	0	0	1,060	1,060	0	1,060	0	0
N/A	Highways Structural Works	3,276	2,276	0	(1,000)	6,316	6,316	0	6,316	0	0
N/A	Pavement Priority Growth	2,000	677	0	(1,323)	2,000	2,000	0	2,000	0	0
N/A	ICT Single Development Plan	682	373	0	(309)	2,282	2,282	0	2,282	0	0
N/A	Property Works Programme	480	480	0	0	2,400	2,400	0	2,283	117	0
N/A	Road Safety	380	310	0	(70)	1,180	1,180	0	1,180	0	0
N/A	Street Lighting	144	105	0	(39)	720	720	0	720	0	0
N/A	Transport for London	4,983	3,783	0	(1,200)	19,618	19,618	0	0	18,745	873
N/A	Urgent Building Condition Works	3,568	2,479	0	(1,089)	9,400	9,400	0	1,826	6,290	1,284
N/A	Disabled Facilities Grant	2,300	2,300	0	0	11,500	11,500	0	2,655	8,845	0
N/A	Adaptations for Adopted Children	200	200	0	0	1,000	1,000	0	1,000	0	0
N/A	Private Sector Renewal Grant / HCA	562	200	(362)	0	3,610	3,248	(362)	2,000	1,248	0
N/A	Section 106 Projects	200	200	0	0	200	200	0	100	100	0
0	Total Programme of Works	24,535	18,164	(362)	(6,009)	74,322	73,960	(362)	32,730	37,942	3,288

APPENDIX 1d - Future Projects

Prior Year Cost	Project	2015/16 Revised Budget	2015/16 Forecast	2015/16 Cost Variance	Project Re-phasing to future years	Total Project Budget 2015-2020	Total Project Forecast 2015-2020	Total Project Variance 2015-2020	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Future Projects										
N/A	Youth Centre Projects x 2	0	0	0	0	2,700	2,700	0	2,700	0	0
N/A	Environmental and Recreational Initiatives	1,000	0	0	(1,000)	1,000	1,000	0	1,000	0	0
N/A	Capital Priority Growth	965	0	0	(965)	965	965	0	965	0	0
N/A	RAGC Car Park	250	100	0	(150)	250	250	0	250	0	0
N/A	Car Park Resurfacing	250	180	0	(70)	250	250	0	250	0	0
N/A	Ruislip Lido Boat House	210	300	90	0	210	300	90	300	0	0
N/A	Bowls Club Refurbishments	750	400	0	(350)	750	750	0	50	0	700
N/A	Harlington Bowls Club & Football Pavillion	200	200	0	0	200	200	0	0	0	200
N/A	Haste Hill Golf Club	530	400	0	(130)	530	530	0	530	0	0
N/A	New Years Green Lane EA Works	0	0	0	0	6,490	6,490	0	3,244	3,246	0
N/A	New Theatre	6,728	250	0	(6,478)	44,000	44,000	0	42,950	0	1,050
N/A	New Museum	1,605	300	0	(1,305)	5,000	5,000	0	4,250	0	750
N/A	Battle of Britain Bunker Heritage Pride Project	4,850	1,250	0	(3,600)	4,850	4,850	0	4,850	0	0
N/A	Local Plan Requirement	197	0	0	(197)	197	197	0	197	0	0
N/A	Community Safety Assets	250	0	0	(250)	250	250	0	250	0	0
0	Total Future Projects	17,785	3,380	90	(14,495)	67,642	67,732	90	61,786	3,246	2,700
	Development & Risk Contingency										
0	General Contingency	775	775	0	0	6,775	6,775	0	6,775	0	0
0	Provision for Additional Secondary Schools Funding	0	0	0	0	7,022	7,022	0	7,022	0	0
	Total Development & Risk Contingency	775	775	0	0	13,797	13,797	0	13,797	0	0
208,733	Total GF Capital Programme	110,858	71,793	(2,886)	(36,179)	348,613	345,727	(2,886)	211,431	124,027	10,269

Appendix E – Treasury Management Report as at 30 Sep 2015

Outstanding Deposits - Average Rate of Return on Deposits: 0.54%

	Actual (£m)	Actual (%)	Bench-mark (%)
Up to 1 Month	54.2	34.02%	35.00%
1-2 Months	33.0	20.72%	0.00%
2-3 Months	5.0	3.14%	10.00%
3-6 Months	50.0	31.38%	10.00%
6-9 Months	2.4	1.51%	10.00%
9-12 Months	12.0	7.53%	15.00%
12-18 Months	2.5	1.57%	15.00%
18-24 Months	0.0	0.00%	5.00%
Subtotal	159.1	99.87%	100.00%
Unpaid Maturities	0.2	0.13%	0.00%
Grand Total	159.3	100.00%	100.00%

176. With the exception of the unpaid Heritable investments, deposits are held with UK or overseas institutions, all of which hold at a minimum a Fitch or lowest equivalent of A-long-term credit rating. UK deposits are currently held with the following institutions; BlackRock MMF, Goldman Sachs MMF, Goldman Sachs, Insight MMF Insight Pooled fund, Standard Life MMF, Standard Life Pooled fund, Legal & General MMF, PSDF MMF, HSBC, Nationwide Building Society, Coventry Building Society, Birmingham CC, Blaenau Gwent CBC, Cornwall CC, Highland Council, Lancashire CC, Moray Council, Wolverhampton CC and UK Treasury Bills. The Council also holds one Certificate of Deposit, with Standard Chartered. The Council holds a Covered Bond with Lloyds and Overseas deposits are held with Svenska Handelsbanken, Development Bank of Singapore, Oversea China Banking Corporation (OCBC) and National Australia Bank.

177. During the month fixed-term deposits continued to mature in line with cashflow requirements. To maintain liquidity, surplus cash was placed in instant access accounts and shorter term deposits. To improve yield and mitigate bail-in risk the Council entered into its first covered bond which was placed with Lloyds as a secured deposit. In addition a one year deposit was placed with Wolverhampton Council and two, six month Treasury Bills were traded.

Outstanding Debt - Average Interest Rate on Debt: 2.99%

	Actual (£m)	Actual (%)
General Fund		
PWLB	65.99	20.73
Long-Term Market	15.00	4.71
HRA		
PWLB	204.32	64.19
Long-Term Market	33.00	10.37
Total	318.31	100.00

178. There were 3 scheduled debt repayments during September, two of which were for £0.75m, and the other for £1m. There were no early debt repayment opportunities during September, neither were there any breaches of the prudential indicators or non-compliance with the treasury management policy and practices.

Ongoing Strategy

179. In order to maintain liquidity for day-to-day business operations, short-term balances will either be placed in instant access accounts or short term deposits of up to 6 months. Opportunities to place longer term deposits will be monitored.

Appendix F – Consultancy and agency assignments over £50k approved under delegated authority

186. The following Agency staff costing over £50k have been approved under delegated powers by the Chief Executive in consultation with the Leader and are reported here for information.

Table 26: Consultancy and agency assignments

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Residents Services						
Asset Data Manager	06/07/2015	09/11/2015	07/02/2015	26	26	51
Senior Data Analyst - Public Health	06/05/2014	01/11/2015	01/02/2016	140	23	163
Systems Support Analyst	22/09/2014	23/11/2015	03/04/2016	48	14	62
Lighting Technician	23/06/2014	21/09/2015	20/12/2015	62	16	77
Senior Project Engineer	10/06/2013	26/09/2015	25/12/2015	126	19	146
Right to Buy Officer	25/03/2013	01/11/2015	01/05/2016	96	18	114
Property Lawyer	02/08/2010	30/10/2015	29/04/2016	271	26	297
Re-structure Transition Support	10/02/2015	02/11/2015	01/02/2016	79	29	108
Electrical Services Officer	15/07/2013	19/10/2015	11/01/2016	142	13	155
Education Strategy & Quality Assurance Manager	29/04/2015	28/11/2015	01/04/2016	58	44	102
Head of Virtual School	10/11/2014	02/11/2015	04/03/2016	107	56	163
Planning Service Manager	27/07/2015	24/10/2015	22/01/2016	27	30	57
Children & Young People's Services						
Social Worker	13/04/2015	02/11/2015	06/12/2015	43	7	50
Social Worker	15/12/2014	02/11/2015	06/12/2015	45	6	51
Social Worker	18/05/2015	02/11/2015	06/12/2015	44	7	52
Key Worker - NEET (Young Offenders)	18/05/2015	02/11/2015	06/12/2015	49	3	52
Social Worker	18/02/2015	02/11/2015	06/12/2015	46	6	52
Social Worker	04/02/2015	02/11/2015	06/12/2015	46	6	52
Key Worker - NEET (Post 16 care leavers)	15/06/2014	02/11/2015	06/12/2015	50	3	54
Local Authority Designated Officer	18/02/2015	02/11/2015	06/12/2015	48	9	56
Social Worker	02/02/2015	02/11/2015	06/12/2015	50	6	56
Child Protection Chair	13/04/2015	02/11/2015	06/12/2015	48	8	56
Social Worker	27/10/2014	02/11/2015	06/12/2015	52	7	59

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Social Worker	06/01/2015	02/11/2015	06/12/2015	53	7	60
Team Manager	02/03/2015	02/11/2015	06/12/2015	55	8	63
Social Worker	11/10/2014	02/11/2015	06/12/2015	58	6	64
Quality Assurance Auditor (Social Work Cases)	08/05/2014	02/11/2015	06/12/2015	59	8	67
Social Worker	01/10/2013	02/11/2015	06/12/2015	64	6	70
Social Worker	05/03/2014	02/11/2015	06/12/2015	66	7	73
Social Worker	27/10/2014	02/11/2015	06/12/2015	69	7	76
Social Worker	07/11/2014	02/11/2015	06/12/2015	70	7	77
Senior Social Worker	25/09/2013	02/11/2015	06/12/2015	70	7	78
Social Worker	17/09/2014	02/11/2015	06/12/2015	71	7	79
SW Learning & Development Mentor	17/11/2014	02/11/2015	06/12/2015	73	8	81
Social Worker	13/05/2014	02/11/2015	06/12/2015	78	7	85
Social Worker	30/09/2014	02/11/2015	06/12/2015	81	7	88
Social Worker	19/06/2014	02/11/2015	06/12/2015	81	8	89
Social Worker	06/06/2014	02/11/2015	06/12/2015	82	7	90
Team Manager	31/07/2014	02/11/2015	06/12/2015	81	9	90
Team Manager	30/09/2014	02/11/2015	06/12/2015	83	9	92
Social Worker	19/08/2014	02/11/2015	06/12/2015	86	6	92
Social Worker	05/09/2014	02/11/2015	06/12/2015	85	7	92
Child Sexual Exploitation (CSE) Co-ordinator	03/11/2014	02/11/2015	06/12/2015	87	8	94
Social Worker	04/08/2014	02/11/2015	06/12/2015	89	7	96
Corporate Parenting Manager	01/09/2014	02/11/2015	06/12/2015	89	7	96
Social Worker	19/06/2014	02/11/2015	06/12/2015	94	7	102
Social Worker	23/12/2013	02/11/2015	06/12/2015	96	7	103
Team Manager - MASH	28/09/2014	02/11/2015	06/12/2015	95	9	104
Social Worker	11/08/2014	02/11/2015	06/12/2015	96	8	104
Social Worker	03/03/2014	02/11/2015	06/12/2015	99	5	104
Team Manager	02/06/2014	02/11/2015	06/12/2015	96	9	104
Team Manager	01/07/2014	02/11/2015	06/12/2015	97	7	105
Social Worker	08/05/2014	02/11/2015	06/12/2015	98	7	105
Independent Reviewing Officer	27/05/2014	02/11/2015	06/12/2015	106	8	114
Social Worker	02/12/2013	02/11/2015	06/12/2015	108	7	115
Social Worker	30/04/2012	02/11/2015	06/12/2015	110	7	117

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Service Manager Fostering and Adoption	10/12/2014	02/11/2015	06/12/2015	108	14	122
Social Worker	01/04/2013	02/11/2015	06/12/2015	130	7	137
Team Manager	09/09/2013	02/11/2015	06/12/2015	131	9	140
Social Worker	01/04/2013	02/11/2015	06/12/2015	140	7	148
Case Progression Manager	07/04/2014	02/11/2015	06/12/2015	140	8	148
Social Worker	01/01/2013	02/11/2015	06/12/2015	146	6	152
MASH Manager	13/01/2014	02/11/2015	06/12/2015	149	13	162
Social Worker	01/01/2013	02/11/2015	06/12/2015	156	7	163
Service Manager Children in Care	07/07/2014	02/11/2015	06/12/2015	158	15	173
Team Manager	28/06/2011	02/11/2015	06/12/2015	165	9	174
Social Worker	19/12/2011	02/11/2015	06/12/2015	169	7	176
Social Worker	19/12/2011	02/11/2015	06/12/2015	172	7	179
Team Manager	01/01/2013	02/11/2015	06/12/2015	188	9	197
Social Worker	19/12/2011	02/11/2015	06/12/2015	198	7	206
Social Worker	05/03/2012	02/11/2015	06/12/2015	209	7	216
Social Worker	06/01/2012	02/11/2015	06/12/2015	217	7	225
Social Worker	19/12/2011	02/11/2015	06/12/2015	220	7	228
Social Worker	05/03/2012	02/11/2015	06/12/2015	226	7	233
Adult Social Care						
Residential Care Worker	01/04/2012	01/11/2015	31/12/2015	93	2	95
Team Manager	03/11/2014	01/11/2015	31/12/2015	78	6	84
Lead Approved Mental Health Practitioner	01/06/2012	01/11/2015	31/12/2015	137	5	142
Occupational Therapist	07/10/2013	01/11/2015	31/12/2015	119	5	124
Approved Mental Health Worker	08/05/2014	01/11/2015	31/12/2015	73	7	80
Care Act Programme Implementation Manager	02/10/2014	01/11/2015	31/12/2015	146	14	160
Lead Nurse	07/12/2014	01/11/2015	31/12/2015	58	5	63
Assistant Ed Psychologist	12/11/2014	01/11/2015	31/12/2015	52	5	57
Approved Mental Health Worker	01/03/2014	01/11/2015	31/12/2015	61	7	68
Learning Disability Project Manager	14/07/2015	02/01/2015	31/01/2016	42	13	55
Safeguarding and DOLS Co-ordinator	19/10/2014	01/11/2015	30/11/2015	63	6	69
Residential Care Worker	01/04/2012	01/11/2015	31/12/2015	93	2	95

Appendix G – Ratification of delegated decisions taken since the last Cabinet meeting

On 23 October 2015, a special urgency decision was taken in relation to the acquisition of Packet Boat House, Packet Boat Lane, Uxbridge, UB8 2RB as an addition to the Housing Revenue Account (HRA). The decision was taken as it provided a timely and unique opportunity to significantly supplement social affordable housing provision in the Borough.

Packet Boat House is a 41 unit development which is currently under construction with completion programmed for November 2015. It is owned by Paradigm Housing Group and part funded by the Greater London Authority. In taking the decision, Members noted that future rental income would be more than sufficient to recoup the initial investment over the period of the HRA Business Plan.

Cabinet in July 2015 delegated to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services, full authority to acquire and purchase private properties in order to supplement affordable housing provision within the Borough. Furthermore, that following any acquisition, this be reported back to Cabinet for ratification and public record at the appropriate time.

Cabinet is, therefore, asked to ratify the decisions taken by Members set out below, which include approval of buying freehold of the property, the release of the necessary funds to purchase it and associated budget alterations:

That the Leader of the Council and the Cabinet Member for Finance, Property and Business Services:

- 1) Approve the purchase of the freehold of Packet Boat House and the leasehold of the associated parking spaces at a package price as set out in the confidential report.**
- 2) Agree to the release and transfer of Void Transfer Funds held by Paradigm Housing Group to part fund the purchase, as set out in the confidential report.**
- 3) Agree to the associated capital release requests, as set out in the confidential report from the HRA New Build - General Needs Stock budget for funding of the Packet Boat House project.**
- 4) Agree that all subsequent decisions required to implement the above be authorised by the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and the Cabinet Member for Finance, Property and Business Services.**

Fuller details are set out in the confidential Cabinet Member Report on the matter dated 23 October 2015, available for Members only to view.